



Pittsburgh Institute of Aeronautics

# Catalog Insert

Volume 65, September 2020

Pittsburgh  
Main Campus

Admissions Department  
1.800.444.1440



## School Calendar AST Degree Programs

### Class Beginning Date

#### AMT/AET

October 2, 2020  
January 6, 2021  
April 1, 2021  
July 14, 2021

### Graduation Date

#### AMT/AET

June 24, 2022  
October 4, 2022  
January 6, 2023  
March 31, 2023

## Holidays

### 2020

January 1  
January 20  
May 25  
July 3  
September 7  
November 26 & 27  
December 23, 24, & 25

### 2021

January 1  
January 18  
May 31  
July 2  
September 6  
November 25 & 26  
December 22, 23, & 24

### 2022

January 3  
January 17  
May 30  
July 4  
September 5  
November 24 & 25  
December 22 through 26

## Vacations

### 2020

August 10 – 14  
September 25 – October 1  
December 21 – 25

### 2021

June 24 – July 13

### 2021

June 27- July 12

## Tuition

The total tuition and payment schedule is as follows:

<b>Total Program AET/AMT .....</b>	<b>\$38,500.00</b>
<b>Tuition Per Quarter .....</b>	<b>\$5,500.00</b>

Payments for all terms must be made 2 weeks prior to the beginning of the term.

Any student who fails to attain the necessary minimum grades after completing the first quarter will not be permitted to continue, and, therefore, will not be required to make any further payments.

An applicant who has had previous college training may receive credit for the applicable courses by producing official college transcripts indicating a grade of "C" or better for these courses provided that the catalog descriptions for the courses are comparable to their PIA counterparts. If the descriptions of courses taken at another school only partially parallel PIA's classes, the applicant may be able to receive credit for these subjects by attaining acceptable minimum grades on the applicable by-pass examination(s). Permission to take the by-pass exams can only be granted by the Director.

## Registration Fee

A registration fee of \$150.00 must be paid at the time of enrollment (see addendum to catalog).

## Books, Tools & Supplies

The charges for books, tools and supplies are approximate charges and are subject to Pennsylvania sales tax where applicable. Prices may change without notice.

<b>Aviation Maintenance Technology Program ....</b>	<b>\$2,933.00</b>
<b>Aviation Electronics Technology Program .....</b>	<b>\$2,750.00</b>

## FAA Certification

Graduates of the Aviation Maintenance Technician Programs are eligible to test for the FAA's Airframe & Powerplant certification. There are nine (9) examinations (3 oral, 3 practical, and 3 written) which the applicant must pass in order to achieve FAA certification. For those who wish, PIA is authorized by the FAA to administer exams. The current charge for all nine tests is \$1,200.00. This fee is subject to change with 30 days advance notice.

## FCC Licensing Examination

The FCC General Radiotelephone Operator's licensing examination is given by PIA staff. The charge for the basic examination is \$60.00. The school reserves the right to change the fee for the FCC examination by notifying the student 30 days in advance.



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# Catalog Addenda & Errata

Effective March 9, 2021  
Volume 65, August 2020

Pittsburgh Campus

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Below are listed additions and corrections to the 2020-21 Pittsburgh Main Campus Catalog since its publication in August 2020. Current catalogs on PIA website reflect all revisions below.



## Credit for Military Experience

### Page 5:

*Added the following statement to reflect accreditation credit limit changes as related to comparable education/training:*

Credit awarded for military training/experience that was not earned as part of an accredited program is limited to 50% of the total program credit hours.

## Credit for Comparable Education, Training, and Experience

### Page 6:

*Third Paragraph:*

*Inserted statement incorrectly removed during 2020-2021 revision cycle:* The Director of Education will review situations where the student has applied for credit transfer, but due to no fault of the student, the reporting agency has not provided PIA with the necessary documentation within 30 days of the start of classes and the evaluating Director of Education alone will have the ability to extend time for that student on a case-by-case basis.

*Seventh Paragraph:*

*Added the following statement to reflect accreditation credit limit changes as related to comparable education/training:*

Credit awarded for comparable education/training is limited to 50% of the total program credit hours.

## Coding System

### Page 13:

*Simplified coding system course grades removing WG (Withdrawal - Good Standing) and WF (Withdrawal Failing).*

*Revised Statement:* In lieu of issuing grades for a course, circumstances may warrant the issuance of one of the following codes.

#### CODE MEANING

I.....Incomplete

TR.....Transfer Credit

W.....Withdrawal

U.....Unsatisfactory Grade



**Page 14:**

*Removed Withdrawal Coding explanation. As all withdrawals course codes will now be entered as W, original statement is no longer valid.*

## Request for Withdrawal or Leave of Absence

**Page 15:**

*Added additional paragraph after first paragraph. New paragraph provided expanded knowledge on Withdrawal process concerning current and completed courses in the term impacted by withdrawal. Courses a student is currently in the process of taking at the time of the request will receive a W (Withdrawal) course grade to indicate a student has withdrawn from the specific course. This is used for any reason (absence, personal, termination, etc.,) and further indicates the student must retake the entire course when next available. In cases where a student was enrolled for the entire duration of the course but failed to complete all course requirements during that period, the course grade will be recorded as F unless the student has been approved for an Incomplete Grade (see Incomplete Policy on page 15).*

## Reentry Process

**Page 18:**

*Second Paragraph: Revised 3rd sentence to provide better description of reentry process after a student withdrawal:  
Original:*

A student may start where they left off at time of withdrawal, provided no curriculum changes have occurred, and with the approval of the Academic Dean and/or Director of Financial Aid and Student Services.

*Revised:*

A student may continue their education at the beginning of the course in which they withdrew, provided no curriculum changes have occurred, and with the approval of the Dean of Academic Affairs and/or Director of Education.

## Institutional Match Grant

**Page 20:**

*Added new section:* All student scholarship recipients are eligible to submit an Institutional Match Grant application. The Institutional Match Grant awards a match of an awarded scholarship for up to \$1,000 per Quarter. PIA offers 36 Institutional Match Grant awards during the fiscal year July 1st through June 30th (July through September = 9, October through December = 9, January through March = 9, April through June = 9) All Institutional Match Grant applications are reviewed by the PIA Scholarship Selection Committee each Quarter. Institutional Match Grant awards are only applied towards tuition. PIA will not refund a credit balance created by an Institutional Match Grant award. A credit balance may be applied to subsequent Quarters. If this is not an option, the funds will be forfeited. Institutional Match Grant awards are not applied during the same term as the Scholarship award. They are applied toward the following term. (Scholarship awarded in 3rd Quarter, Matching Grant awarded in 4th Quarter.) The Institutional Match Grant application may be obtained through the Financial Aid Office.